

# Rye Hills Academy - Mobile Phone use in the Academy

Published March 2017

- Pupils must switch off their mobile phones when entering the building.
- Phones must be put away in a bag/ locker and stay there. Phones should not be seen or heard.
- Currently pupils may only have their phone for use in the dining room or outside at break. However if this privilege is misused then it will be removed.
- Pupils who fail to comply will have their device confiscated. Confiscated devices will be sealed in an envelope and locked in the office safe - parents will then be contacted by the office and they can arrange to collect the confiscated item that evening - or students can collect it the next day after 3:15pm with a letter from their parent/ carer.
- **If a student refuses to hand over the phone, 'On Call' will be contacted and the head of college will be informed.**
- In some cases staff may instruct on how phones will be used during lesson time if there is an educational benefit in their specific class.  
This is the class teacher's decision, and not the decision of the student.

