

**Y7 Parents / Carers**

21<sup>st</sup> February 2017

Dear Parent/Carer

I would like to invite you to the Y7 Parents' Evening on Tuesday, 7<sup>th</sup> March 2017 from 4:00 pm – 7:00 p.m. This will be on an appointment basis and your son/daughter has been given an appointment form from his/her tutor.

It is intended that you and your son/daughter will have the opportunity to talk to subject teachers to ascertain academic progress and determine future action which will lead to your son/daughter attaining his/her potential in all subjects.

Meanwhile, I would be very grateful if you would complete the attendance form below and return it to your son/daughter's form tutor.

If you have any queries, please do not hesitate to contact me.

Yours sincerely



**Miss L Jones**  
**Assistant Headteacher**

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**Reply Slip**

I will/will not be attending the Y7 Parents' Evening on Tuesday 7<sup>th</sup> March 2017.

My son/daughter's name is: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

Signed: \_\_\_\_\_  
Parent/Guardian