

28th September 2016

Dear Parent(s) / Carer(s)

Year 7 Parents' Evening
Wednesday 5th October 2016, 4:00 pm – 6:00 pm

We would like to invite you and your son/daughter to attend our Year 7 Parents' Evening on Wednesday, 5th October between 4.00 pm and 6.00 pm. This is an important event which provides you with an opportunity to speak with your child's tutor about his/her first few weeks at Rye Hills.

In order to book an appointment with your child's tutor, please tick a time slot on the attached reply slip. The tutor will confirm the appointment with him/her and ensure that this is written in his/her planner. Each slot will last no more than 10 minutes.

If you have any particular concerns or queries about your child's first few weeks at Rye Hills, please use the space on the reply slip to inform the tutor so that they can access information before the appointment.

We look forward to seeing you on the evening.

Yours sincerely



Miss L Jones
Assistant Headteacher

Rye Hills School, Redcar Lane, Redcar TS10 2HN
Phone: 01642 484269 Fax: 01642 484961
Email: contactus@ryehills.rac.sch.uk

Reply slip

Student Name: _____ **Tutor Group: 7** _____

I will/will not be attending the parents' evening on Wednesday, 5th October and would like an appointment in one of the following time slots:

4.00 pm - 4.30 pm

4.30 pm - 5.00 pm

5.00 pm - 5.30 pm

5.30 pm -6.00 pm

Specific concerns:

Signature of Parent/Guardian _____ Date: _____

Please complete and return to your child's Tutor by Monday, 3rd October.